



MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC-AUTONOMOUS INSTITUTION)

Affiliated to JNTUA, Anantapuram & Approved by AICTE, New Delhi

NAAC Accredited with A+ Grade, NIRF India Rankings 2021 - Band 201-250 (Engg)

NBA Accredited - B Tech. (CIVIL, CSE, ECE, EEE, MECH), MBA & MCA

INTERNAL QUALITY ASSURANCE CELL (IQAC)



CIRCULAR

MITS/IQAC/2023-24/CIR/01

Date: 04-12-2023

Respected Sir/Madam,

Greetings from IQAC, MITS

The **IQAC meeting** of Madanapalle Institute of Technology & Science, Madanapalle is schedule to be conducted at 4:00 p.m. on Thursday, 7th **December 2023** at **Board room, East Block.**

The Agenda of the IQAC meeting is:

1. IQAC Hours Commencement & Submission of November 2023 Data
2. DQAC Committee Formation & Monthly Meetings
3. Internal Academic Audit for the Academic Year 2023-2024
4. AQAR Submission for the Academic Year 2022-23
5. Discussion on ISO 21001:2018 Certification Audit - EOMS Stage 2

In this connection, we request you to make it convenient to attend the meeting and provide valuable inputs.

Dr. K. Sathesh

Coordinator, IQAC
IQAC Co-ordinator
Madanapalle Institute of
Technology & Science
MADANAPALLE - 517325.



Dr. C. Yuvaraj

PRINCIPAL
Principal
Madanapalle Institute of
Technology & Science
MADANAPALLE

Copy to

1. The Secretary & Correspondent, MITS
2. The Principal
3. The Heads of Departments
4. All the members of IQAC





Minutes of Meeting

MIT/S/IQAC/2023-24/MoM/01

Date:07/12/2023

Respected Sir/Madam,

Greetings from IQAC, MITS

Minutes of the **IQAC meeting** held on Thursday, 7th December, 2023 at 4:00pm at WB211A, MITS. The following IQAC members attended the meeting-

- | | |
|--|-------------------|
| 1. Dr. C. Yuvaraj , Principal | Chairman |
| 2. Dr.A.V.Pavan Kumar, Professor&Head-EEE | Chief Coordinator |
| 3. Dr.K.Sathesh, Associate Professor,ECE | Coordinator |
| 4. Dr.S.Padma, Associate Professor , CST | Co-coordinator |
| 5. Dr.G.Sreenivasulu, Assistant Professor,CSE | Co-coordinator |
| 6. Dr.Sremmant Basu, Dean-Administration & International Relations | Member |
| 7. Mrs. M. Prathibha, SAO(G.A.D) | Member |
| 8. Mr.B.V. Krishna Rao, Academic Advisor | Member |
| 9. Mr. A. Satish Hegde, Advisor | Member |
| 10. Dr. Althaf Ali, Head, IT Services | Member |
| 11. Mr.Drupad Varma, Placement Officer | Member |
| 12. Mr.Anilkumar P, Finance Officer | Member |
| 13. Dr. K. V. Narasimha Murthy , CoE | Member |
| 14. Dr. Arunkumar D, Assistant Professor, MECH | Member |
| 15. Dr. Priyam Nath Bhowik, Assistant Professor, CIVIL | Member |



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16. Mr. Rajesh KS, Assistant Professor, EEE	Member
17. Mrs. Kowsalya P. Assistant Professor, ECE	Member
18. Mr. J. Nagaraj, Assistant Professor, CSE	Member
19. Mr. P. Lakshmi Ramana , Assistant Professor,CST	Member
20. Mr. Vasudevan M. Assistant Professor, CSE (AI)	Member
21. Mrs. Anuradha Prudhivi, Assistant Professor,CSE (DS)	Member
22. Dr. K. P. Manikandan, Assistant Professor, CSE (CS)	Member
23. Dr. V. G. Murugan, Assistant Professor, MBA	Member
24. Dr. Srinivasan Jagannathan, Assistant Professor, MCA	Member
25. Mr. Saktheeswar V. B. Assistant Professor, BSH	Member
26. Sri. D. Venugopal Chowdary, Management	Member
27. Mr.T.G.Ravi Kumar, Local Society	Member
28. Mr. M. Dheeraj Kumar, Student	Member
29. Ms. P. Hemalatha,Student	Member
30. Mr. S. Anjaneyulu,Alumni	Member
31. Mr. T. Ananda Krishna, Alumni	Member
32. Mr. Manjunath, Industrialist	Member



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INTERNAL QUALITY ASSURANCE CELL (IQAC)



Dr. C. Yuvaraj, Chairman of the IQAC at MITS, warmly welcomed the attendees to the IQAC meeting held on December 7, 2023.

Minutes:

- 1. IQAC Hours Commencement & Submission of November 2023 Data:** Dr. K. Sathesh, IQAC Coordinator, discussed the commencement of IQAC hours. It was decided that IQAC hours will start from 28th December 2023 and will be held on the last Thursday of every month. All departments to submit November 2023 data by the specified deadline.
- 2. DQAC Committee Formation & Monthly Meetings:** The formation of the DQAC Committee was discussed. Importance of conducting DQAC meetings in each department every month was emphasize. Each department to schedule monthly DQAC meetings and report minutes to IQAC
- 3. Internal Academic Audit for the Academic Year 2023-2024:** The necessity of conducting an internal audit next month was highlighted. Preparations for the audit process were discussed. Departments to ensure all necessary documents are ready for the audit. It was decided that the internal audit will be conducted in two phases:
First Phase: Audit for II, III, IV B.Tech I semester Student Attendance Registers, course files, and department files.
Second Phase: Audit for BSH, MBA, and MCA.
- 4. AQAR Submission for the Academic Year 2022-23:** Preparation for the submission of the AQAR for the academic year 2022-23 was discussed. Deadlines and necessary documents were reviewed
- 5. The ISO 21001:2018 audit findings were reviewed, highlighting key non-conformities and observations. Recommendations for improvement were discussed, and an action plan was agreed upon for addressing the issues.**

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator

Dr. K. Sathesh

Coordinator, IQAC
IQAC Co-ordinator
Madanapalle Institute of
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Dr. C. Yuvaraj

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CIRCULAR

MITSIQAC/2023-24/CIR/02

Date: 01-02-2024

Respected Sir/Madam,

Greetings from IQAC, MITS

The **IQAC meeting** of Madanapalle Institute of Technology & Science, Madanapalle is schedule to be conducted at 4:00 p.m. on Saturday, 3rd February 2024 at Board room, East Block.

The Agenda of the IQAC meeting is:

1. Discussion of IQAC Hours Monthly report
2. Phase-1 Internal Academic Audit
3. NITTTR PDP on NBA Accreditation
4. AQAR Submission for the Academic Year 2022-23
5. Preparation of documents for NBA Visit

In this connection, we request you to make it convenient to attend the meeting and provide valuable inputs.

Dr. K. Sathesh

Coordinator, IQAC
IQAC Co-ordinator
Madanapalle Institute of
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MADANAPALLE - 517325.
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Dr. C. Yuvaraj

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INTERNAL QUALITY ASSURANCE CELL (IQAC)



Minutes of Meeting

MITSIQAC/2023-24/MoM/02

Date:03/02/2024

Minutes of the **IQAC meeting** held on Saturday, 3rd February, 2024 at 4:00pm at Board room, East Block, MITS. The following IQAC members attended the meeting-

- | | |
|--|-------------------|
| 1. Dr. C. Yuvaraj , Principal | Chairman |
| 2. Dr.A.V.Pavan Kumar, Professor&Head-EEE | Chief Coordinator |
| 3. Dr.K.Sathesh, Associate Professor,ECE | Coordinator |
| 4. Dr.S.Padma, Associate Professor , CST | Co-coordinator |
| 5. Dr.G.Sreenivasulu, Assistant Professor,CSE | Co-coordinator |
| 6. Dr.Sremmant Basu, Dean-Administration & International Relations | Member |
| 7. Mrs. M. Prathibha, SAO(G.A.D) | Member |
| 8. Mr.B.V. Krishna Rao, Academic Advisor | Member |
| 9. Mr. A. Satish Hegde, Advisor | Member |
| 10. Dr. Althaf Ali, Head, IT Services | Member |
| 11. Mr.Drupad Varma, Placement Officer | Member |
| 12. Mr.Anilkumar P, Finance Officer | Member |
| 13. Dr. K. V. Narasimha Murthy , CoE | Member |
| 14. Dr. Arunkumar D, Assistant Professor, MECH | Member |
| 15. Dr. Priyam Nath Bhowik, Assistant Professor, CIVIL | Member |
| 16. Mr. Rajesh KS, Assistant Professor, EEE | Member |



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17. Mrs. Kowsalya P. Assistant Professor, ECE	Member
18. Mr. J. Nagaraj, Assistant Professor, CSE	Member
19. Mr. P. Lakshmi Ramana , Assistant Professor,CST	Member
20. Mr. Vasudevan M. Assistant Professor, CSE (AI)	Member
21. Mrs. Anuradha Prudhivi, Assistant Professor,CSE (DS)	Member
22. Dr. K. P. Manikandan, Assistant Professor, CSE (CS)	Member
23. Dr. V. G. Murugan, Assistant Professor, MBA	Member
24. Dr. Srinivasan Jagannathan, Assistant Professor, MCA	Member
25. Mr. Saktheeswar V. B. Assistant Professor, BSH	Member
26. Sri. D. Venugopal Chowdary, Management	Member
27. Mr.T.G.Ravi Kumar, Local Society	Member
28. Mr. M. Dheeraj Kumar, Student	Member
29. Ms. P. Hemalatha,Student	Member
30. Mr. S. Anjaneyulu,Alumni	Member
31. Mr. T. Ananda Krishna, Alumni	Member
32. Mr. Manjunath, Industrialist	Member

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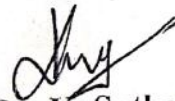


Dr. C. Yuvaraj, Chairman of the IQAC at MITS, warmly welcomed the attendees to the IQAC meeting held on 03-02-2024.

Minutes:


- 1. Discussion of IQAC Hours Monthly report:** Dr. K. Sathesh, IQAC Coordinator, discussed the IQAC Hours Monthly Report for November and December. He requested all department IQAC Coordinators to submit the data for January 2024, as well as the data for July to October 2023. The submission deadline is 29th February 2024.
- 2. Phase-1 Internal Academic Audit :** Dr. K. Sathesh, IQAC Coordinator, discussed the internal academic audit conducted from 3rd January 2024 to 12th February 2024 for II/III/IV B.Tech programmes. He presented the findings, highlighting both strengths and areas for improvement. Members discussed these findings and proposed actions to address the identified issues.
- 3. NITTTR PDP on NBA Accreditation:** Professional Development Programme on NBA Accreditation in association with NITTTR Chennai organized by PAARC and IQAC is scheduled to be conducted from 12-02-2024 to 16-02-2024. Total 40 Faculty to be attend . From each department atleast 3 faculty to be nominated. All the department IQAC Coordinators requested to submit the participants list by 05-02-2024 before 3pm.
- 4. AQAR Submission for the Academic Year 2022-23:** Preparation for the submission of the AQAR for the academic year 2022-23 was discussed. Deadlines and necessary documents were reviewed
- 5. Preparation of documents for NBA Visit :** The IQAC coordinator instructed the CST department to prepare documents for the NBA visit. Each team within the department must compile and verify data related to curriculum, faculty, students, infrastructure, and quality assurance. Planning to Conduct a mock visit to identify gaps and finalize all documents for the accreditation process..

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator


Dr. K. Sathesh

Coordinator, IQAC
IQAC Co-ordinator
Madanapalle Institute of
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CIRCULAR

MITS/IQAC/2023-24/CIR/03

Date: 27/5/2024

Respected Sir/Madam,

Greetings from IQAC, MITS

The **IQAC meeting** of Madanapalle Institute of Technology & Science, Madanapalle is schedule to be conducted at 4:00 p.m. on Thursday, 30th May 2024 at **Board room, East Block.**

The Agenda of the IQAC meeting is :

1. Discussion of IQAC Hours Monthly report
2. Phase-2 Internal Academic Audit
3. NITTTTR PDP on Blockchain Technologies
4. AQAR Submission for the Academic Year 2022-23
5. Preparation of documents for AICTE Visit
6. Preparation of Documents for JNTUA FFC for the Academic year 2024-25
7. Discussion on Placement Activities
8. Discussion on Exam Results

In this connection, we request you to make it convenient to attend the meeting and provide valuable inputs.

Dr. K. Sathesh
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IQAC Co-ordinator
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Minutes of Meeting

MITS/IQAC/2023-24/MoM/03

Date:30/05/2024

Minutes of the **IQAC meeting** held on Saturday, 30th May, 2024 at 4:00pm at Board room, East Block, MITS. The following IQAC members attended the meeting-

- | | |
|--|-------------------|
| 1. Dr. C. Yuvaraj , Principal | Chairman |
| 2. Dr.A.V.Pavan Kumar, Professor&Head-EEE | Chief Coordinator |
| 3. Dr.K.Sathesh, Associate Professor,ECE | Coordinator |
| 4. Dr.S.Padma, Associate Professor , CST | Co-coordinator |
| 5. Dr.G.Sreenivasulu, Assistant Professor,CSE | Co-coordinator |
| 6. Dr.Sremmant Basu, Dean-Administration & International Relations | Member |
| 7. Mrs. M. Prathibha, SAO(G.A.D) | Member |
| 8. Mr.B.V. Krishna Rao, Academic Advisor | Member |
| 9. Mr. A. Satish Hegde, Advisor | Member |
| 10. Dr. Althaf Ali, Head, IT Services | Member |
| 11. Mr.Drupad Varma, Placement Officer | Member |
| 12. Mr.Anilkumar P, Finance Officer | Member |
| 13. Dr. K. V. Narasimha Murthy , CoE | Member |
| 14. Dr. Arunkumar D, Assistant Professor, MECH | Member |
| 15. Dr. Priyam Nath Bhowik, Assistant Professor, CIVIL | Member |





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21. Mrs. Anuradha Prudhivi, Assistant Professor,CSE (DS)	Member
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INTERNAL QUALITY ASSURANCE CELL (IQAC)



Dr. C. Yuvaraj, Chairman of the IQAC at MITS, warmly welcomed the attendees to the IQAC meeting held on 30-05-2024.

Minutes:

- 1. Discussion of IQAC Hours Monthly report:** Dr. K. Sathesh, IQAC Coordinator, discussed the IQAC Hours Monthly Report . He requested all department IQAC Coordinators to submit the data for May 2024, as well as the data for June 2024. The submission deadline is 27th June, 2024.
- 2. Phase-2 Internal Academic Audit :** Dr. K. Sathesh, IQAC Coordinator, discussed the internal academic audit conducted from 1st May,2024 to 2nd May, 2024 for I B.Tech , MBA and MCA programmes. He presented the findings, highlighting both strengths and areas for improvement. Members discussed these findings and proposed actions to address the identified issues.
- 3. NITTTR PDP on Blockchain Technologies:** Professional Development Programme on Blockchain Technologies in association with NITTTR Chennai organized by PAARC and IQAC is scheduled to be conducted from 03-06-2024 to 07-06-2024. Total 40 Faculty to be attended. All the department IQAC Coordinators requested to submit the participants list by 31-05-2024 before 3pm.
- 4. AQAR Submission for the Academic Year 2022-23:** Reviewed the status of the AQAR submission for the academic year 2022-23.The AQAR was successfully submitted on 15-05-2024.Identified pending tasks and deadlines for future submissions.
- 5. Preparation of documents for AICTE Visit:** Discussed the preparation of documents required for the upcoming AICTE visit. Ensured that all necessary documentation is up-to-date and accurate.
- 6. Preparation of Documents for JNTUA FFC for the Academic Year 2024-25:** Reviewed the requirements for the JNTUA FFC documentation for the academic year 2024-25. Assigned tasks for document preparation and verification.
- 7. Discussion on Placement Activities:** Review of internal and external training activities, along with the number of companies that visited for recruitment. Analysis of the placement percentage for the academic year 2023-24.
- 8. Discussion on Exam Results:** Discussion on the Semester-1 results and pass percentage of all undergraduate and postgraduate departments. Semester-2 examinations are currently in progress, and the results for IV B.Tech Semester-2 have been published.

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator


Dr. K. Sathesh

Coordinator, IQAC
IQAC Co-ordinator
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